

Scottish Borders Health & Social Care
Integration Joint Board



Meeting Date: ...22 October 2018.....

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HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD BUSINESS CYCLE 2019

Purpose of Report:	To provide the Health & Social Care Integration Joint Board with a focused and structured approach to the business that will be required to be conducted over the coming year.
Recommendations:	The Health & Social Care Integration Joint Board is asked to: a) Approve the proposed meeting dates and business cycle for 2019.
Personnel:	Resource/staffing implications will be addressed in the management of any actions/decisions resulting from the business presented to the Health & Social Care Integration Joint Board.
Carers:	Any carers implications will be addressed in the management of any actions/decisions resulting from the business presented to the Health & Social Care Integration Joint Board.
Equalities:	Compliant.
Financial:	Resource/staffing implications will be addressed in the management of any actions/decisions resulting from the business presented to the Health & Social Care Integration Joint Board.
Legal:	Policy/strategy implications will be addressed in the management of any actions/decisions resulting from the business presented to the Health & Social Care Integration Joint Board.
Risk Implications:	Risk assessment will be addressed in the management of any actions/decisions resulting from the business presented to the Health & Social Care Integration Joint Board.

Background

- 1.1 To deliver against targets and objectives, the Health & Social Care Integration Joint Board must be kept aware of progress on a regular basis.
- 1.2 Health & Social Care Integration Joint Board meeting agendas will be mainly focused on strategic, clinical and care governance and financial issues in order to facilitate strong debate of items.
- 1.3 Standing items will be submitted to the Health & Social Care Integration Joint Board in full format with verbal by exception reporting at the meeting.
- 1.4 Attached is the proposed Business Cycle for 2019 for the Health & Social Care Integration Joint Board and Development sessions. The business cycle will remain a live document and subject to amendment to accommodate any appropriate changes to timelines, legislative requirements, etc.

Summary

- 2.1 It is proposed that the Health & Social Care Integration Joint Board meet on no less than 9 occasions throughout 2019 with 2 Development sessions scheduled.
- 2.2 It is proposed the Audit Committee of the Integration Joint Board meet on no less than 4 occasions throughout 2019.
- 2.3 It is proposed that all meetings of the Health & Social Care Integration Joint Board are scheduled for 2pm to 4pm on the last Monday of the month as per the schedule below.
- 2.4 It is proposed that all meetings of the Audit Committee of the Integration Joint Board are scheduled for 2pm to 4pm, quarterly throughout the year on the second Monday of the month as per the schedule below.
- 2.5 It is proposed that there are no meetings held in July.
- 2.6 Both the Scottish Borders Council and the Borders Health Board schedules of meetings have been taken into account in order to maximise attendance.
- 2.7 All Health & Social Care Integration Joint Board meetings, development sessions and Audit Committee meetings will take place at Scottish Borders Council.

Date/Event	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
H&SC IJB Meeting	28	25	25	29		24		26	30	28		16
H&SC IJB Development Session					27						25	
H&SC IJB Audit Committee		11			13			12			11	